ALAMEDA COUNTY

East Bay Regional Communications System Authority

CONTRA COSTA COUNTY

Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Rodeo-Hercules Fire Protection District, San Ramon Valley Fire Protection District, and the University of California, Berkeley

AGENDA ITEM 6.1

DRAFT MINUTES

BOARD OF DIRECTORS MEETING

REGULAR MEETING – December 17, 2010

DRAFT

1. **CLOSED SESSION**: *None*

2. **CALL TO ORDER/ROLL CALL** (Regular Session):

A regular meeting of the East Bay Regional Communications System Authority Board of Directors was held on Friday, December 17, 2010 in the Third Floor Conference Room of Walnut Creek City Hall, 1666 North Main Street, Walnut Creek, CA 94596. The meeting was called to order at 10:10 a.m. by Chair Shinn.

PRESENT:

County Representatives: Boardmembers Ahern, Muranishi, Rupf, Uilkema, and Woo (Alt. for Bm. Twa)

City Representatives: Boardmembers Calabrigo, Catalano, McNeil, Pollard, Rodriguez, Shinn, and Stepper (Alt. for Bm. Wilson)

Public Safety Representatives: Boardmembers Dunbar and McQuiston

Special District Representative: Boardmember Anderson

ABSENT: *Boardmembers: AlCo Fire Chief (TBD), Cheeves, Haggerty, Hosterman, Johnson, Maples, Pattillo, and Santos*

Also Attending:
Casey Nice, Alt. Boardmember, Cindy Silva, Alt. Boardmember, and Dean Stavert, Alameda County Sheriff's Office

Staff Present:
Executive Director McCammon, Secretary Lyon

3. REPORT ON CLOSED SESSION: *None*

4. COMMENTS FROM THE PUBLIC:
No comments were made by any member of the public at this time.

5. PRESENTATIONS:

Chair Shinn recognized Sheriff Warren Rupf's distinguished 45 years of public service that includes being a champion for this particular subject of interoperability. This is Sheriff Rupf's last EBRCSA meeting.

6.1 APPROVAL OF MINUTES:

On motion of Bm. Ahern, seconded by Bm. Catalano, and by unanimous vote, the Board approved the minutes from the November 19, 2010 regular Board of Directors meeting.

7. WRITTEN COMMUNICATIONS*: None*

8. PUBLIC HEARINGS: *None*

9. ACTION ITEMS:

9.1 Consider Adoption of a Resolution Authorizing the Board Chair to Sign and the Executive Director to Implement a Change Order with Motorola Inc. for a Hardware and Software upgrade for the System Components:

Director McCammon explained that a change order to the Motorola Inc. contract to upgrade the existing equipment in both Alameda and Contra Costa counties from Release 7.7 to 7.9 was planned to be presented today. However, the agenda item has been removed, and will be considered at a later Board meeting. Motorola Inc. is reviewing the proposal, and wasn't able to have it completed for today's meeting.

Bm. McNeil asked if the removal of the change order will cause a delay in lighting up the West cell in Contra Costa County. Director McCammon responded that the change order removal will not delay lighting up the West cell, and added that Fleetmapping and Dispatch console installations for the West cell are some of the components that are pending completion.

9.2: Consider Adoption of a Resolution Authorizing the Board Chair to Sign and the Executive Director to Implement License Agreements with East Bay Municipal Utilities District for the use of the Sites for the EBRCSA System:

Director McCammon provided a brief overview of the distributed staff report. The EBRCSA has identified several sites owned by EBMUD though the system design process that provide excellent coverage for repeater sites. The West Cell already uses a site at Pearl Reservoir in Richmond. The system has identified 4 additional sites: Skyline Reservoir (City of Oakland); Peters Ranch (Town of Danville); Alta Mesa (Town of Moraga) and Sydney (City of Walnut Creek). Representatives from the EBRCSA and EBMUD have been meeting for the past three years to work through some of the design and site specific issues. EBMUD has proposed that the EBRCSA enter into a licensing agreement for each site. A standard agreement has been developed, that is based on an agreement that EBMUD uses with another jurisdiction. EBRCSA legal counsel has reviewed this agreement. If approved today, this agreement will be used as the standard agreement for all EBMUD sites.

Bm. Pollard asked if there are costs in the agreement. Director McCammon stated that there are terms in the agreement, but no monetary costs.

On motion of Bm. Calabrigo, seconded by Bm. Pollard, and by unanimous vote, the Board approved Resolution 10-18 authorizing the Board Chair to

sign the License Agreements between the EBRCSA and the East Bay Municipal Utilities District for use of sites owned by the district.

10. COMMITTEE UPDATES:

10.1 Receive Informational Update on Recent Finance Committee Activities from Director McCammon: The Finance Committee meeting was canceled.

Chair Shinn stated that the Finance Committee did not meet in November.

10.2 Receive Informational Update on Recent Operations Committee Activities from Director McCammon: The Operations Committee meeting was canceled.

Chair Shinn stated that the Operations Committee did not meet in November.

11. REPORTS:

11.1 Receive Verbal Update on Financing Plan:

Director McCammon provided a verbal update that included the following information. There will be no outside bonds issued as both Contra Costa and Alameda counties have opted for internal financing. Contra Costa County's Board of Supervisors has completed this internal financing action; the Alameda County Board will consider also approving in January.

The governing boards of 35 jurisdictions have executed the Operating Agreement, and so far 16 Agreements have been returned. Follow up will be done to see that all the Agreements are returned.

The Moraga-Orinda Fire District has approved the Operating Agreement to join the EBRCSA and will bring on approximately 100 new units. The City of Antioch, with 225 estimated units, did not approve the Operating Agreement at their last meeting and announced that more police officers may be laid off. The number of units in Contra Costa County increased by about 300 units due to additional departments such as the CoCo DA's Office that are participating.

Bm. Uilkema asked the question of what happens if we do not meet our subscriber unit numbers. Director McCammon responded that our initial numbers were very conservative to provide a cushion, and also did not include the estimated 1000 units that CalTrans, who is in the process of joining, will bring on to the system.

Director McCammon also reported that he and Alt. Bm. Woo have been working with Motorola Inc. on identifying the project cost for the remaining build out of the system, and it appears that the cost is expected to be about 4 million less than projected in earlier years. The final proposal from Motorola is expected today, and will be reviewed by the Operations and Finance Committees first, and then recommended for execution at the following Board meeting. The project timeline, depending on the securing and timing of some grant dollars needed, estimates a completion date of July 2012.

In response to a question from Bm. Calabrigo, Director McCammon stated that in their initial study, Aecom advised that the system was designed to accommodate a top end subscriber unit number of 21,000 units. The $45.00 a month subscriber number was based on 11,000 users and the $40.00 a month subscriber fee is based on our current count of 12,000 units. Bm. Uilkema asked about the status of contacting County Connection, and offered to help. Director McCammon responded that now that the financing piece is nearly complete, he plans to contact County Connection, and other jurisdictions that have expressed interest, including the San Ramon School District.

11.2 Receive Verbal and Written Update on Grants PSIC, SHSGP, UASI:

Director McCammon reported that there is no new information on receiving our earmark, and that it was announced that the US Senate did not pass the Omnibus bill. The Tri-Valley Mayors and Director McCammon are planning to travel to Washington DC during the week of January 17-20, and are putting together the legislative package for our COPS technology three million dollar request. Director McCammon will provide the dates/details to any additional Board members and/or Alternates interested.

11.3 Receive Verbal and Written Update on Infrastructure Implementation:

Director McCammon provided an update on infrastructure implementation as follows. Construction at East Dublin BART site is scheduled to begin soon and when completed this will light up the AlCo Tri-Valley. The installation of the consoles in CoCo West County is nearly complete. Aecom will provide testing when installation is completed.

Additionally, Contra Costa County entered into a contract with CDX Wireless to provide Fleetmapping services. This is a critical piece to bringing the system up and involves working with all the member agencies to set up the talk groups that will used on the system, and also involves establishing sub- regional and regional interoperability.

11.4 Receive Verbal Update on Project Cornerstone:

Director McCammon provided an update on Project Cornerstone that included the following. Three sites have been installed and some testing has been done. A California Emergency Management Agency (Cal-EMA) Audit Letter addressed to the Bay Area UASI was distributed for information today, and Director McCammon provided a brief overview of the issues. The City of San Jose and Santa Clara County have issued complaints about Project Cornerstone. Originally, the Bay Area UASI had designated six million dollars for the three core cities, Oakland, San Francisco, and San Jose, to complete pilot projects. Once the partnership for the larger Broadband Technology Opportunities Program (B-TOP) was established with Motorola Inc., the Bay Area UASI found no need to perform pilot projects. As a result, the UASI General Manager presented their alternative plan, to get a 10 site LTE network up in the Bay Area, and perform some coverage and capacity testing of that technology, at the July EBRCSA Operations Committee and Board of Directors meetings. Due to issues around the timing of getting the contract approved, the Bay Area UASI asked the EBRCSA Board to consider approving a contract with Motorola Inc. to build out the 10 site LTE network in the Bay Area with the understanding that the EBRCSA would turn over the equipment to BayRICS once it was up and developed. As a result of a question on the legality of this contract, Cal-EMA performed a review and their findings were positive; one recommendation was that the grant funds for Project Cornerstone could have been given directly to the EBRCSA instead of Alameda County for a cleaner grant process. However, Director McCammon noted that the Bay Area UASI did not want to award funds to a JPA.

12. BOARD COMMENTS:

Sheriff Ahern adjourned the meeting in honor of Sheriff Rupf.

13. NEXT ACTION STEPS:

14. ADJOURNMENT

The meeting was adjourned at 10:40 a.m. The next regular Board meeting is scheduled for January 21, 2011 in the Assembly Room of the Alameda County Office of Homeland Security and Emergency Services, 4985 Broder Blvd., Dublin, CA 94568.

APPROVED BY A MOTION OF THE EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY THIS XX DAY OF XXXX 2010.

Respectfully submitted,

Susan Lyon

Susan Lyon
Authority Secretary

DRAFT