

EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY

ADMINISTRATIVE POLICIES

NUMBER

AP 2009-3

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REVISION

SUPERSEDES

SUBJECT

ETHICS TRAINING POLICY

APPROVED BY

Resolution # 09-2

EFFECTIVE DATE

February 20, 2009

A. POLICY STATEMENT

AB 1234 requires that each local agency official receive at least two hours of training every two years in general ethics principles or ethics law relevant to his/her public service. Under AB 1234, if the Authority provides compensation or reimbursement to a member of the legislative body, than all local agency officials must comply.

A majority of the Authority's Boardmembers and Alternate Boardmembers are currently required to receive ethics training through their individual agencies and would simply provide the Authority with proof of bi-annual training.

Those Boardmembers and Alternate Boardmembers who are not required to receive ethics training through their own agencies are required to receive training as an EBRCSA Boardmember. Free online training is available through the Fair Political Practices Commission (FPPC) website at <http://www.localethics.fppc.ca.gov/login.aspx> in order to complete the ethics training requirements in a timely manner. After receiving the online training, Boardmembers should print the completion certificate and provide the Authority with a copy.

Training records and a tracking log will be maintained at the Authority office, including the dates that local officials received ethics training, and the name of the entity that provided the training. The Authority must retain these records for at least five (5) years after training, and the records are considered public records subject to disclosure under the California Public Records Act.