



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakland, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

BOARD OF DIRECTORS MEETING

REGULAR MEETING

DATE: June 19, 2020

TIME: 10:00 a.m.

PLACE: Alameda County Sheriff's Office of Emergency Services and Homeland Security
4985 Broder Blvd.
Dublin, CA 94568

MINUTES

1. **Closed Session:** None.
2. **Call to Order/Roll Call:** A Regular meeting of the Board of Directors was held on June 19, 2020, remotely via Zoom Video Communications. The meeting was called to order at 10:00 a.m.

Boardmembers Present: G. Ahern, C. Andersen, J. Calabrigo, J. Catalano, A. Ciaburro, J. Diaz, T. DuPuis, S. Haggerty, J. King, N. Luby, R. McBain, P. Meyer, C. Nice, S. Perkins, M. Roberts, C. Silva, L. Smith, J. Tudor, D. Twa

Staff: T. McCarthy, L. Kinney, C. Boyer, C. Soto

Public: None.

3. **Report on Closed Session:** None.
4. **Public Comments: (Meeting Open to the Public):** None.
5. **Presentations:** None.
6. **Approval of Minutes**

6.1 Approval of Minutes from the Board Meeting of March 6, 2020

On motion of Bm. Nice, seconded by Bm. Andersen and by unanimous vote, the Board approved the minutes of the March 6, 2020 Regular Board meeting.

7. **Written Communications:** None.

**Alameda County Office of Homeland Security and Emergency Services
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8. **Public Hearings:** None.

9. **Action Items:**

9.1 Adoption of Fiscal Year 2020/21 Administrative Budget

Craig Boyer, Authority Auditor, advised that the budget was fairly consistent with the Fiscal Year 2019/20 budget. Revenues would be approximately \$7.9 million, a slight increase from last year based on the actual revenues that were received based on radio counts; on the expense side, operating expenses are fairly consistent with last year, total expenses overall are approximately \$7.1 million; operating expenses are made up of maintenance with a slight increase due to contract rate increases; on capital expenditure side, the budget is about \$2.1 million which is primarily due to the TDMA upgrade along with a couple of other capital projects. Debt service is \$650,000, allocated between principal and interest. Overall, the Authority will have a net income of approximately \$800,000 which would go to fund future capital projects and replacement of the System, as needed. Next, assumptions were shown that were used in the development of the cash flow statement. The last page of the budget document showed a ten-year cash flow projection. There are three types of reserves, operating which is budgeted at 50% of operating expenditures for each year, a debt service reserve of \$1 million to ensure that the Authority continues to make the annual debt service payments and any other fund balance will go to the capital reserve to fund future capital projects. Of note, they were conservative in terms of revenues in that they kept the revenue rate flat based on the current rate structure throughout the ten years. Also, they only accounted for capital projects that were known at this time in developing the capital reserves.

On motion of Bm. Nice, seconded by Bm. King and by unanimous vote, the Board of Directors adopted **Resolution No. 20-06** Adopting an Administrative Budget for Fiscal Year 2020/21.

At 10:13 a.m., Bm. Haggerty joined the meeting.

9.2 Approval of an Amendment to the Communications System Agreement with Motorola Solutions, Inc. to Extend the Term

Director McCarthy presented the Staff Report and advised this item was to approve an agreement which allowed all member agencies to purchase System services, equipment and materials from Motorola. This is a three-year extension to a current agreement.

On motion of Bm. King, seconded by Bm. Silva and by unanimous vote, the Board adopted **Resolution No. 20-07** Authorizing the EBRCSA Chair to Execute, and the Executive Director to Implement, Amendment No. Four to a Communications System Agreement with Motorola Solutions, Inc..

10. Committee Updates:

10.1 Receive Informational Report on Recent Finance Committee Activities

Bm. Perkins stated the Finance Committee discussed the budget, the Antioch site, and the City of Vallejo.

10.2 Receive Informational Report on Recent Operations Committee Activities

Chair Ahern stated the Operations Committee discussed they received information on the budget update, discussed encryption, and received information on TDMA for the System. They received information on discussions with the Cities of Vallejo and Antioch.

11. Reports:

11.1 Receive an Update on the City of Vallejo

Director McCarthy stated the City of Vallejo was diligent in getting the radio system up and running and looking to be on EBRCSA by the end of July. Their current system was still having major problems. Their team at Vallejo had been very responsive.

11.2 Receive an Update on the City of Antioch

Director McCarthy stated the City of Antioch hired a consultant to assist with the location of a site in Antioch. They were looking at the electrical to see what it would take to get power up to the site. It is moving forward.

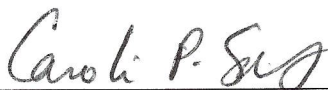
12. Board Comments:

None.

13. Next Action Steps: None.

14. Adjournment:

With no further business coming before the Board, the meeting was adjourned at 10:22 a.m.



Caroline P. Soto
Authority Secretary