

East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakland, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

BOARD OF DIRECTORS MEETING

REGULAR MEETING

DATE: December 4, 2020

TIME: 10:00 a.m.

PLACE: Alameda County Office of Homeland Security and Emergency Services,
Room 1013
4985 Broder Blvd., Dublin, CA 94568

MINUTES

A Regular meeting of the East Bay Regional Communications System Authority was held on December 4, 2020, remotely via Zoom Video Communications.

1. **Closed Session:** None.
2. **Call to Order/Roll Call:** 10:04 a.m.

Boardmembers Present: G. Ahern, C. Andersen, J. Calabrigo, M. Casten, A. Ciaburro, J. Diaz, T. DuPuis, J. King, N. Luby, R. McBain, P. Meyer, P. Mulligan, C. Nice, S. Perkins, E. Reiskin, M. Roberts, C. Silva, L. Smith, J. Tudor, D. Twa

Staff Present: T. McCarthy, L. Kinney, C. Boyer, C. Soto

Public: G. Poole, Motorola

3. **Report on Closed Session:** None.
4. **Public Comments:** None.
5. **Presentations:** None.

6. **Approval of Minutes**

6.1 **Approval of Minutes from the Board Meeting of June 19, 2020**

On motion of Bm. Twa, seconded by Bm. Silva and by majority vote (Bm. Reiskin abstaining), the Board of Directors approved the minutes of the Board meeting of June 19, 2020, with the correction of the attendance of Bm. Cindy Silva.

7. **Written Communications:** None.

8. **Public Hearings:** None.

9. **Action Items:**

9.1 **Approval of First Amendment to the Contract with the Executive Director Regarding Contract Compensation**

On motion of Bm. Mulligan, seconded by Bm. Perkins, and by majority vote (Bm. Reiskin abstaining) the Board of Directors adopted **Resolution No. 20 – 08** Approving an Amendment to the Standard Services Agreement with Thomas G. McCarthy to Provide Services as Executive Director and Authorizing Its Execution.

9.2 **Adoption of Budget Adjustments for FY 19/20 and FY 20/21**

Director McCarthy stated this item would only cover the FY 19/20 budget adjustment discussed in the staff report. The FY 20/21 budget adjustment would be brought before the Committees in February 2021.

C. Boyer, Auditor, stated the adjustments were to finalize the FY 19/20 budget. The adjustments include a \$3,000 increase for HVAC maintenance due to unplanned repairs, a \$16,000 increase for microwave maintenance, and a \$12,000 increase for utilities.

On motion of Bm. Silva, seconded by Bm. Mulligan and by unanimous vote, the Board of Directors adopted **Resolution No. 20 – 09** Adopting and Implementing an Adjustment to Administrative Budget for Fiscal Year 2019/2020.

On motion of Bm. Silva, seconded by Bm. Casten and by unanimous vote, the Board agreed to continue the budget adjustment item for FY20/21 to February 2021.

9.3 **Adopt a Resolution Approving Replacement and Upgrade of the East Bay Regional Communications System Authority's Obsolete Microwave Network from T-1 Circuits to Ethernet and Adding Multi-Protocol Label Switching (MPLS) Routing Protocol**

Director McCarthy presented the staff report and advised that this item would move the System from an obsolete network to Ethernet and MLPS. This needs to be done before the next Service Update Agreement upgrade. Motorola will work with Aviat, the Authority's microwave provider, to complete this upgrade at a cost of \$8,575,759.

The microwave system also needs to be upgraded. A subcommittee of the Finance Committee was formed to discuss the project. The subcommittee advised that the project go to Motorola, and should be combined with the remaining cost of the current TDMA lease agreement. Financing for both would be at a cost of \$11,817,950. There is one payment left on the TDMA agreement before it gets rolled over. There will be two payments of \$1,663,030, and five payments of \$1,871,240. There is no budget change at this time, but will be brought forth with the new budget for FY 20/21.

Bm. Reiskin asked the difference in security going from T-1 to Ethernet, and why not pay cash instead of financing.

Director McCarthy stated it was more secure and moved information faster, to the exact location where it needs to go.

Bm. Calabrigo stated the Finance Committee has been working on a plan for capital equipment replacement, and because the Authority does not know what it coming in terms of replacement, the capital reserve is needed.

On motion of Bm. Perkins, seconded by Bm. Mulligan and by majority vote (Bm. Silva not responding), the Board of Directors adopted **Resolution No. 20 – 10** Authorizing the Chair to Execute and the Executive Director to Implement a Contract Change Order with Motorola Solutions, Inc. to Transition the EBRCSA Microwave Network From T-1 Circuits to Ethernet and Adding Multi-Protocol Label Switching (MPLS), and **Resolution No. 20 - 11** Authorizing the Chair to Execute and the Executive Director to Implement Lease Agreement #24974 with the Motorola Solutions, Inc. to Refinance Existing Debt Under Lease Agreement #24267 and Finance Costs Associated with Change Order Number 33.

9.4 Adopt 2021 EBRCSA Calendar Committee and Board Meetings

Director McCarthy stated this item is for adoption of the 2021 EBRCSA Calendar of Committee and Board meetings.

On motion of Bm. Nice, seconded by Bm. Smith and by majority vote, the Board approved the 2021 EBRCSA Calendar of Committee and Board meetings.

9.5 Annual Election of Board Chair and Vice Chair as required by the JPA Agreement and Bylaws

Bm. Nice nominated G. Ahern for Chair of the Board.

Bm. Perkins nominated P. Meyer for Vice Chair of the Board.

On motion of Bm. Nice, seconded by Bm. Mulligan and by majority vote, (Bms. Diaz and Silva not responding, Bm. Meyer abstaining,) the Board of Directors appointed G. Ahern for Chair and P. Meyer as Vice Chair of the Board, for the next year.

10. Committee Updates:

10.1 Receive Informational Report on Recent Finance Committee Activities

Bm. Casten stated a DOJ bulletin regarding encryption, and entities not paying fees, were discussed, in addition to the items on this agenda.

10.2 Receive Informational Report on Recent Operations Committee Activities

Chair Ahern stated they discussed encryption, TDMA MPLS, and the budget.

11. Reports:

11.1 Receive an Update on the City of Vallejo

Director McCarthy stated the City of Vallejo coming on the System had gone well. They had been on the System a couple of times for emergencies. They will come on the System once their dispatch consoles are fully equipped.

11.2 Receive an Update on the City of Antioch

Director McCarthy stated the City of Antioch had asked to expand and improve coverage in the James Donlan area. A site had been determined, but the City of Antioch water department had removed shelters and all electrical at the site. Now it required 875 feet of trenching to reinstall electrical. A quote was received but was very high, so now there will have to be a full RFP for trenching. The City of Antioch is responsible for the cost of getting electrical to the site.

11.3 Receive Information on Public Safety Power Shutdowns and Impact to EBRCSA

Director McCarthy stated there were no impacts to radio service during recent PSPS. All generators and batteries worked fine.

11.4 Receive an Update on TDMA – Time Division Multiple Access

Director McCarthy stated 20,000 radios had to be touched to upgrade. They were currently working on transition; there are still about 400 that need to be upgraded. It had been delayed due to COVID restraints.

11.5 Receive Information regarding California Department of Justice Bulletin regarding Encryption

Director McCarthy stated the Authority had received a State Department of Justice bulletin requiring personal info not be transmitted over the airwaves, requiring radio channels be encrypted if transmitting personal information. Every radio would have to be touched. Motorola had given a quote of \$743 per radio, not the cost of the shop to touch it, only for the encryption code, multi-key, and over the air programming. Member agencies are responsible for cost of radio. The Authority did own 208 dispatch consoles, and if it is connected to radios, it also needs to be encrypted. The

Committees will need to discuss equipment and costs associated with encryption. In the meantime, the Director is going to recommend the Authority adopt a CHP training bulletin for now that works around the issue. He recommends asking for two years to allow for the Authority time to encrypt the System.

12. Board Comments

Bm. Calabrigo stated it was Bm. Twa's last meeting, and thanked him for his service. Monica Nino would take his place.

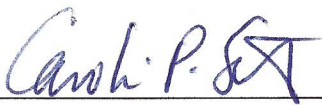
Bm. McBain stated this was his last meeting and expressed his thanks.

Bm. Ciaburro stated he wanted to thank the Authority for the efforts that have been made in Eastern Contra Costa County.

13. Next Action Steps

None.

14. Adjournment: With no further business coming before the Board, the meeting was adjourned at 10:55 a.m., in honor of Bms. McBain and Twa.



Caroline P. Soto
Authority Secretary