

East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakland, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

BOARD OF DIRECTORS MEETING

REGULAR MEETING

DATE: May 6, 2022

TIME: 10:00 a.m.

PLACE: Alameda County Office of Homeland Security and Emergency Services,
Room 1013
4985 Broder Blvd., Dublin, CA 94568

MINUTES

A Special meeting of the East Bay Regional Communications System Authority was held on Friday, May 6, 2022, remotely via Zoom Video Communications.

1. **Closed Session:** None.
2. **Call to Order/Roll Call:** 10:01 a.m.

Boardmembers Present: G. Ahern, C. Andersen, M. Casten, A. Ciaburro, J. Diaz, T. Dupuis, R. Freeman, C. Nice, M. Nino, S. Perkins, E. Reiskin, M. Roberts, M. Salinas, M. Shorr, C. Silva, L. Smith, K. Stepper, B. Woerner

Staff Present: T. McCarthy, C. Boyer, L. McKinney, C. Soto

3. **Report on Closed Session:** None.
4. **Public Comments:** None.
5. **Presentations:** None.
6. **Approval of Minutes**

6.1 Approval of Minutes from the Board meetings of March 4, 2022 and April 1, 2022

On motion of Bm. Nice, seconded by Bm. Stepper and by unanimous vote, the Board approved the minutes of the March 4, 2022 and April 1, 2022 EBRCSA Regular Board meetings.

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7. **Written Communications:** None.

8. **Public Hearings:** None.

9. **Action Items:**

9.1 Authorizing Purchase of Bay Alarm Camera Upgrade and Increased Monitoring Cost

Executive Director McCarthy presented the staff report and advised that Bay Alarm had recently advised him that seven of their cameras that provided surveillance at seven Authority sites will no longer function. They needed to be upgraded to 4G or 5G cameras. New features would include video archiving for 30 days and the ability for authorized-access view of live camera feed. The cost of the equipment, including tax, is \$28,455.00. The cost of monitoring is \$23,268.00 annually. The Authority currently has \$17,000 budgeted for security monitoring. This would need to be increased to \$23,268, as listed in the FY22/23 Budget.

On motion of Bm. Smith, second by Bm. Salinas and by unanimous vote, the Board for Directors adopted and implemented a budget adjustment to the FY 21/22 Budget to reflect the increase in cost of this purchase and the increase cost of monitoring.

9.2 Adoption of EBRCSA FY 2022/2023 Administrative Budget

Craig Boyer, Alameda County Auditor, stated in regard to the FY 22/23 budget, Revenues of \$8.8 million had gone up due to increased radio counts, monthly dues remained the same as the prior year; on the Expense side, with Operating expenses, they were up slightly over the current fiscal year by approximately \$60,000 due to increase in maintenance and utilities costs due to contract increases and increases in rates; Capital budget of \$1.9 mil based of capital projects that are budgeted for the year as well, as debt service of \$650,000 that is consistent with the current fiscal year. In terms of the budget for FY 22/23, for Expenses, for some line items, you can see in the attachments, additional breakdown such as for administration and maintenance, you can also see the listing of the capital projects that are part of the capital budget, as well. The attachments also include the projected Cash Reserve balances. The Authority has a policy for three different types of Reserves: an Operating Reserve, a Debt Service Reserve, and a Capital Reserve. The Operating Reserve is 50% of Operating Expenditures from the prior fiscal year, calculated as described, the Debt Service reserve is consistent from year-to-year at \$1 million to ensure that they have liquidity to pay debt service costs, and any remaining unrestricted debt then goes into the Capital Reserves budgeted for future capital projects. The 10-Year Cash Flow projection takes a conservative approach where it is assumed member dues will not change from the current rates and it is shown across the ten years. For Expenditures, for the accounts where there are contracts in place, it is budgeted at the contract cost of over the ten-year period, otherwise a long-term inflation rate assumption of 3% for most other costs.

On motion of Bm. Silva, seconded by Bm. Stepper and by unanimous vote, the Board of Directors adopted the FY 22/23 Administrative Budget for the East Bay Regional Communications System Authority and directed the Executive Director to bring back to the Board a resolution that will certify this motion.

9.3 Consideration of Return to In-Person Meetings and Discontinuation of Adoption of AB 361 Findings

The Board of Directors discussed returning to in-person meetings of the Board and its Committees and discontinuing adopting of AB 361 findings. Efficiency was noted as one of the main reasons to continue the adoption of AB 361 findings for meetings. Comments were also made regarding the facility of using the hybrid technology of in-person and remote technology. A suggestion was also made to consider use of the Consent Calendar portion of the agenda for those items not controversial in nature.

By consensus, the Board of Directors agreed not to discontinue the Adoption of AB 361 findings, and continue to allow teleconference meetings. The appropriate resolution would be considered in Item 9.4, below.

9.4 Consideration of Implementation of AB 361 to Allow Teleconferenced Meeting

On motion of Bm. Silva, seconded by Bm. Stepper and by unanimous vote, the Board adopted **Resolution No. 22-04 Authorizing Teleconference Meetings Pursuant to Assembly Bill 361 Effective May 6, 2022 through June 3, 2022.**

10. Committee Updates:

10.1 Receive Informational Report on Recent Finance Committee Activities

Everything covered here was covered at the Finance Committee

10.2 Receive Informational Report on Recent Operations Committee Activities

Chair Ahern stated Executive Director McCarthy had provided information on the City of Antioch, Wiedemann Ranch Site, Carquinez site, biennial SUA, encryption requirements of radio system, MPLS project, TDMA, and update on 10-year plan.

11. Reports:

11.1 Receive an Update on the City of Antioch Site at Walton Lane

Executive Director McCarthy stated the work was moving forward. Unfortunately, there were supply chain issues up to six-month delays in getting equipment delivered. Walton Lane would be getting a generator and shelter may be delayed. He would return with more cost details as they become available.

11.2 Receive an Update on Biannual SUA II Update

Executive Director McCarthy stated this project included replacing 202 computers, and replacing all five servers which are part of the NICE recording system. The System recorded all radio traffic and maintained copies of that radio traffic. They were finalizing some routers and switches on the SUA. This would ensure the System was operating at its most efficient.

11.3 Receive an Update on Encryption

Executive Director McCarthy stated in terms of the encryption of all confidential information, there was consideration of a new Senate Bill, SB 1000 that states you cannot encrypt your main channel. It was a media driven bill because if channels are encrypted they do not know where police and fire are going. The bill will also be heard on Monday, May 9, 2022. DOJ is not considering SB 1000 and is still requiring agencies encrypt their channels. This is an issue for smaller dispatch center that have only one dispatcher that would have to monitor more than one channel.

11.4 Receive an Update on Ethernet/MPLS

Executive Director McCarthy stated the project has begun and they are working on getting all equipment asset tagged and staged at actual sites. The master site installs have been completed. They would be changing out microwaves, wave guides, radios, switches and routers. Unfortunately, they were two weeks behind schedule due to unanticipated personnel issues.

11.5 Receive an Update on TDMA – Time Division Multiple Access

Executive Director McCarthy stated they had finished all install and transitioned all the sites to TDMA. Some radios have not yet been flash upgraded so they were operating right now in the Dual Dynamic Mode. This allows the System to use the FDMA programmed radios and the TDMA programmed radios. They are not having any busies on the radios. Capacity has been doubled from 20,000 to 40,000 radios. There have been no service level impacts.

11.6 Receive an Update on 10-Year Plan for Capital Replacement Project

See item 11.4, above.

11.7 Receive an Update on the San Ramon Site at Wiedemann Ranch

Executive Director McCarthy stated City of San Ramon has an ordinance if a developer comes in and builds in an area where there is not adequate radio coverage, they are responsible to maintain 95% radio HIP coverage. Lennar is building a site at Wiedemann Ranch to maintain such coverage. The site will be built and then transferred over to EBRCSA.

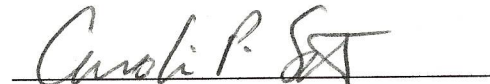
11.8 Receive an Update on the Carquinez Site replacing 651 Pine St., Martinez

Executive Director McCarthy stated 651 Pine Street was the Contra Costa County seat and the building has been replaced. There was radio equipment on the roof and has now been moved to an EBRPD site. There is a temporary shelter and tower, and have now moved on to ATT Fiber. The old equipment will be used at the Walton Lane site.

12. Board Comments: None.

13. Next Action Steps: As noted in minutes.

14. **Adjournment:** With no further business coming before the Board of Director, the meeting was adjourned at 10:58 a.m.


Caroline P. Soto
Authority Secretary